

Current Vacancies

Position

Assessor / Tutor

Location

Exeter area

Hours

Full Time/Part Time Flexible

Duties

To tutor and assess Learners in the work place to enable them obtain a level of competence needed to attain their Apprenticeship/or NVQ Level 1,2 or 3 including Key Skills and Technical certificate

Liaise with employers

Market for new learners and employers

Maintain paperwork/records to a high standard.

Qualifications

A/D Units

Skills

Good organisational skill

Good communication skills

Computer literate

Ability to work to deadlines

Experience

You would be expected to have experience in the Retail, Customer Services or Hospitality industries

Personal Qualities

We are looking for someone who is an experienced Assessor/Tutor in the Retail or Hospitality industries who can also deliver Customer Service. You will need to be both a good team player and able to work independently with the skills to manage your own caseload to meet targets and deadlines

Car owner/driver

Salary

£16000 PA + Bonus + Expenses

To Apply

Please send your CV and covering letter to admin@focus4training.co.uk